

BOARD OF MADISON COUNTY COMMISSIONERS
June 26, 2007 MINUTES

On Tuesday, June 26, 2007, a meeting of the Board of Madison County Commissioners came to order at 9:20 a.m. with Commissioners David Schulz, Lewis Stahl, and Jim Hart present.

Lewis Stahl moved to approve the June 19, 2007 minutes as read. Jim Hart seconded the motion. All voted aye and the motion carried.

Those people in attendance at the meeting were Doris Fischer, Jessi Fanelli, Karen Brown, Kevin Everett, Ted Williams, Glen Leveaux, Tom Pankratz, Sheri Jarvis, Frank Ford, Barbara Miller, Olivia Everett, Staci Beecher, Barbie Durham, Sam Korsmoe, Pete Brekhus, Brent Brock, Jeff Burrell, and Tom Olenicki.

Claims: The Board approved claims.

Airports: Jim Hart moved to exclude the purchase of terrorism and war coverage from the Insurance Renewal for the Madison County Airports, as it has been done in previous years. Lewis Stahl seconded the motion. All voted aye and the motion carried.

Crow King RID: The Board discussed the lot discrepancy in Crow King RID. Jim Hart stated that Brandy Hilton, Department of Revenue, has communicated with Gaston Engineering in an effort to resolve the issue.

Board Appointments: Lewis Stahl moved to reappoint Evalyn Johnson to the Madison County Library Board for another five year term which will expire on July 1, 2012. Jim Hart seconded the motion. All voted aye and the motion carried. Jim Hart moved to appoint Joel Shows by acclamation as a trustee on the Madison Valley Hospital Board for a three year term which will expire on May 1, 2010. Lewis Stahl seconded the motion. All voted aye and the motion carried.

Sheridan Park Board Appointments: Having received three applications, Jim Hart moved to appoint Dr. Roman Hendrickson, Janet Marsh, and Chuck Bowey as trustees on the newly created Sheridan Area Park District Board until the next Sheridan School election at which time all three trustees will be required to run for this position. Lewis Stahl seconded the motion. All voted aye and the motion carried.

Task Order #8 Great West Engineering: Jim Hart moved to approve Task Order Number 8 to Madison County Engineering Services On-Call Agreement for Professional Services by Great West Engineering, Project Number 1-05166, for completion of four opencut permits for Madison County review and submittal to Montana Department of Environmental Quality for an amount not to exceed \$3000. Lewis Stahl seconded the motion. All voted aye and the motion carried.

Compensation Board Recommendation: Jim Hart moved to approve the recommendation of the Compensation Board, setting the annual salary of the Clerk and Recorder at \$38,733 and setting the annual salary of the County Attorney at \$84,349 for Fiscal Year 2007-2008. Lewis Stahl seconded the motion. All voted aye and the motion carried.

Cowboy Heaven Phase 3A, 3C, and 3D, New SIA and LOC: Jessi Fanelli, Moonlight Basin Ranch, and Doris Fischer, Planner, met with the Board to request approval of a new Subdivision Improvements Agreement and Letter of Credit for portions of Cowboy Heaven Subdivision. Per recommendation of the Planner, Jim Hart moved to approve the Subdivision Improvements Agreement for Cowboy Heaven, Phase 3-A, Phase 3-C (Areas 1, 2 & 3), and Phase 3-D, between Madison County and Moonlight Basin Ranch, and to approve Letter of Credit Number 2007-5, issued by First Madison Valley Bank in the amount of \$343,108.31. Lewis Stahl seconded the motion. All voted aye and the motion carried.

Whipple Minor Subdivision Transfer of Escrow Funds: Doris Fischer, Planner, met with the Board to discuss the release of funds being held in an escrow account for construction of a walking trail on Whipple Minor Subdivision. The Trails Committee of Big Sky Community Corporation has agreed to manage these funds for the purpose of completing the trail work and Robert Whipple, Landowner, has submitted a letter consenting to the offer. Per recommendation of the Planner, Jim Hart moved to authorize the release of the remaining funds in Escrow Account #626001994, in the amount of \$16,539, currently held at American Bank of Montana, Big Sky, to the Big Sky Community Corporation for the sole purpose of trail construction and repair in the Whipple Minor Subdivision. Lewis Stahl seconded the motion. All voted aye and the motion carried.

Summit View Phase 4 Amended Plat: Doris Fischer, Planner, presented the Board with a Consent to Condo for Summit View Subdivision in Big Sky, which would convert the property from commercial designation and allow for six residential condominium units. Per recommendation of the Planner, Jim Hart moved to approve the Consent to Condominium for Phase IV, also designated as Phase 4 Commercial Tract, of Corrected Final Plat of Summit View Subdivision, Phases I, II and IV, in the Southwest Quarter of Section 20, Township 6 South, Range 3 East, Book 4 of Plats, Page 395 and 397, with the understanding that this document will not be recorded until a new letter of approval has been received from the Department of Environmental Quality. Lewis Stahl seconded the motion. All voted aye and the motion carried.

Evasion Review Board Alternate: Per recommendation of the Planner, Lewis Stahl moved to appoint Karen Brown, GIS/IT, as the second alternate representing the Planning Office on the Evasion Review Board. Jim Hart seconded the motion. All voted aye and the motion carried.

Physical Address Assignments: Per recommendation of the Planner, Lewis Stahl moved to authorize the Planning Department to draft and circulate a letter to parties concerned with temporary address assignments and address verifications in Madison County stating that, because of the transition in the Planning Department, answers may not be immediately forthcoming but will be handled as quickly as possible. Jim Hart seconded the motion. All voted aye and the motion carried.

Contract Planner Recommendations: Doris Fischer, Planner, presented the Board with a list of recommendations for planning contractors and the specific projects for which each was most suited. Jim Hart moved to authorize Doris to initiate contact with Planning Contractors for the projects discussed. Lewis Stahl seconded the motion. All voted aye and the motion carried.

Planning Office Transition Plan: Doris Fischer, Planner, met with the Board to discuss details that need to be addressed in the Planning Office after she and Staci are gone. Per recommendation of the Planner, Lewis Stahl moved to authorize a letter to persons submitting development proposals to the Planning Office or those interested in the process, advising them of how these projects will be handled during the transition period. Jim Hart seconded the motion. All voted aye and the motion carried. Doris also discussed the need for both a Planner I and Planner II in the office. Doris will draft a job description for a Planner II position. Jim Hart moved to authorize advertising for both a Planner I and a Planner II upon the successful selection of a Planning Director. Lewis Stahl seconded the motion. All voted aye and the motion carried.

GIS/IT Assistant Position: Karen Brown, GIS/IT, met with the Board to discuss getting help in her department. Lewis Stahl moved to authorize Karen to advertise for an Information Technician I position within the proposed budget for the GIS/IT department. Jim Hart seconded the motion. All voted aye and the motion carried.

Mountain States Transmission Intertie: Kevin Evertt, Power Engineers, Ted Williams, Glen Leveaux, and Tom Pankratz, Northwestern Energy, met with the Board to discuss a proposed project to construct power transmission lines from a new substation to be built near Townsend, Montana or near Garrison, Montana to the existing Borah or Midpoint substation in southern Idaho. A portion of these lines would be constructed across Madison County.

Building Project: Sheri Jarvis, Project Information Coordinator, and Karen Brown, GIS/IT, met with the Board for a brief review of the schedule for a work session regarding the Law and Justice Center that is scheduled for July 11, 2007, at 9:00 a.m. Sheri presented a plan to move forward with the project and suggested that an advisory committee be developed to help with the project.

Communications Coordinator Job Description and Budget: Frank Ford, Independent Consulting, presented the Board with a job description and proposed budget for a Communications Coordinator for Madison County. Jim Hart moved to authorize Frank to start the advertising process for a Communications Coordinator. Lewis Stahl seconded the motion. All voted aye and the motion carried.

Community Housing Development Organization: Barbara Miller and Olivia Everett, Community Housing Development, met with the Board to discuss affordable housing opportunities for Madison County. Doris Fischer, Planner, Staci Beecher, Planner 1, and Barbie Durham, Grant Writer, were also present for this portion of the meeting. Barbara discussed programs she is involved with and suggested that Madison County develop a

Housing Advisory Committee and draft a resolution supporting housing development for moderate income households.

Tax Exempt Status of Madison Valley Hospital: Sam Korsmoe, Economic Development Director, and Pete Brekhus, Madison Valley Hospital Administrator, met with the Board to discuss the possibility of using the County to sponsor a loan for construction of a new hospital in Ennis. Sam will contact Harold Blattie of MACo to discuss the legality of financing through the County and possible liability issues.

Wildlife Conservation Assessment of Madison Valley: Brent Brock, Jeff Burrell, and Tom Olenicki met with the Board to discuss wildlife management in relation to residential and subdivision growth in the Madison Valley and Madison County. Doris Fischer, Planner, and Staci Beecher, Planner 1, were also present for this portion of the meeting.

Forestry Reserve Payment Designation: The Board discussed making a designation for Forestry Reserve Payments. The Board will discuss Resource Advisory Committee projects with the Beaverhead County Commission before making a designation.

Noxious Weed Trust Fund Grant: Jim Hart moved to approve the Montana Noxious Weed Trust Fund Special \$6,200 County Weed District/Reservation Grant application for cost share of contracted services to augment funding for MDA #2007-703, Madison Watershed Project. Lewis Stahl seconded the motion. All voted aye and the motion carried.

State Highway Projects: The Board discussed state highway projects and will get mile markers of proposed project sites.

MVM Dietary Service Manager's Course: The Board discussed a request from Judy Melin, Madison Valley Manor Administrator, to authorize funding for a course to get Sandra Shanafelt certified as the Dietary Services Manager at the Madison Valley Manor. Jim Hart moved to approve funding for the Dietary Manager Course from the University of North Dakota, Division of Continuing Education, in the amount of \$450 plus text books. Lewis Stahl seconded the motion. All voted aye and the motion carried.

TRMCC DON Resignation: The Board acknowledged receipt of the letter of resignation from Connie Cox, Director of Nursing at the Tobacco Root Mountains Care Center in Sheridan.

Salary Resolution: The Board continued this item to Friday, June 29, 2007.

Friday, June 29, 2007

Salary Resolution: Lewis Stahl moved to approve Resolution 17-2007, Setting Salaries for Fiscal Year 2007-2008. Jim Hart seconded the motion. All voted aye and the motion carried.

With no further business the meeting was adjourned at 12:15 p.m.

David Schulz, Chairman
Board of Madison County Commissioners

Date Approved: July 10, 2007

Minutes prepared by:

Laurie Buyan, Administrative Assistant

Peggy Kaatz, Clerk and Recorder, Madison County